

NEW BRUNSWICK ASSOCIATION OF FIRE CHIEFS (NBAFC)

April 28 and 29, 2023

Chair: Scott Poupart

Meeting called to order at 7:00 p.m.

Attendance: Scott Poupart, Dave McKinley, Justin McGuigan, Lynne Gallant-Valley, Mike Lewis, Jeff Cross, Charles Kavanaugh, Mike Walton, Harry Farrell, Dwayne Stephenson, Serge Gallant, Roger Pitre, Tony Cole, Kevin Theriault, Brian Scott Worden, Tim Corbin, Charlie Chiasson, Jody Price, Guy Paulin, Susan Gamble, Denis Roberge, Charles MacNeil

Missing Saturday Only: Mike Lewis, Susan Gamble, Tony Cole, Serge Gallant

Missing: Ivan Corbett, Paul Bruens (sent an alternate), Dwayne Killingbeck

Review of Agenda - Motion to accept by Dwayne Stephenson, seconded by Kevin Theriault

Review of Minutes - Motion to accept by Harry Farrell, seconded by Mike Walton

President's Report – Scott Poupart

We have had several meetings for the 2023 convention. Everything is on track and looking good. Lynne will give further details during the convention committee report. We worked closely with the Office of the Fire Marshall (OFM) on several fronts, one of which has resulted in putting the final touches on the purchase of three fire prevention trailers.

We have followed closely the situation that arose in Oak Bay and culminated with several resignations from this department due to the amalgamation with St. Stephen. We communicated openly with both the OFM and Environment and Local Government (ELG) during this conflict. Unfortunately, an option that would be satisfactory to both groups could not be reached, resulting in us losing some very long serving and valuable members of the New Brunswick Fire Service.

I was approached to give an interview on the current concerns raised over the use of synthetic chemicals (PFAS) in our fire gear. I referred this to Dave McKinley as I felt he was in a better position to comment on behalf of the NBAFC due to his position as our Canadian Association of Fire Chiefs (CAFC) National Advisory Council (NAC) representative.

In March I attended a working lunch at the OFM. The meeting was to discuss ongoing and future initiatives planned by the Mike and his office. We are seeing some of these being implemented since the rollout of the latest provincial budget.

Finally, I attended the awards committee meeting where this year's recipients were selected. There were several difficult decisions to be made due to the quality of submissions for some of the positions. I will let Kevin finalize this during his report.

Last weekend I attended the New Brunswick Association of Fire Prevention Officers (NBAFPO) spring conference. My compliments to Carole Gilmore and her team for a very informative and well-run event. Welcome new president Derek Filmore. Wishing you continued success and growth of your organization.

Motion to accept the report by Dave McKinley and seconded by Mike Walton.

Reports From CAFC – Dave McKinley

This past quarter the NAC met on February 15, March 15 and April 19. During those meetings, we discussed Firefighter Cancer Awareness Month, the CAFC Open House and an electric vehicle follow up. We also received an update from the International Association of Firefighters (IAFF) and reviewed their presentation that was to be used at the legislative conference on Parliament Hill. The presentation revolved around PFAS in turnout gear and funding for fire departments, including airports and continuing education.

We discussed Sherry Romanado's Firefighter Cancer Bill and the Firefighter Cancer Prevention Research Project. The CAFC has facilitated many opportunities for mental health training across the country, including in New Brunswick. There was also a call for committees that went out to all members via email. We discussed zero-emission technologies. We reviewed the report of the standing committee on finance (225 pages), which concentrated on responding to the fiscal challenges of our time. It had 230 recommendations for all sectors of the economy.

Messaging was introduced on Emergency Preparedness Week. Bill C-321 was introduced that calls for harsher penalties if medical staff or first responders are assaulted while doing their duties.

Report for the Maritime Fire Chiefs Association (MFCA) – Charles Kavanaugh

The MFCA/National Fire Protection Association (NFPA) residential sprinkler summit has been cancelled for now as there was not enough interest. The 2023 Atlantic Fire Leadership Conference is July 5-7 in Halifax. The event will be held at Pier 21 and 23. The host hotel is the Westin with a block of rooms locked in at \$249 per night.

Motion to accept the report by Harry Farrell and seconded by Tony Cole.

COMMITTEE REPORTS

Finance and Fundraising Committee - Mike Walton

Fenety - 2022 Campaign - \$63,137.44.

2023 Campaign Started at the end of March - \$9,725.

Books will be sent out in May to all associations.

Association investment - \$492,567.13.

Bank Account - \$147,940.21.

We just purchased 3 fire prevention trailers. We received a public safety grant of \$163,690 and an NBCC grant of \$25,000. These will be for training ground upgrades.

The 2022 year-end paperwork was done by the accountant.

Firefighter Certification Board – Serge Gallant

Have gone to Pro Board to get the site visit. We have a session of Firefighter 1 going. We meet next week.

Awards Committee – Kevin Theriault

Bursary, President Award, Certificate of Courage, and Hall of Flame applications were reviewed. The committee presented their selections. They were voted upon, and recommendations were accepted. Executive and awards committee members will notify the people selected.

Training and Education – Mike Lewis

Training Standards Advisory Committee

Mental Health - An online, self-taught Mental Health Awareness for Firefighters course will be available online this spring, free of charge. The course will take 3-4 hours to complete and will be available on the OFM website. Topics will include resources, self-recognition of indicators of stress, and what firefighters encounter in the line of duty. It will be a prerequisite to obtaining your Firefighter 1 certificate and available to all else as professional development. This course is under review.

Leadership

We are creating a leadership course which will focus on areas where no formal training presently exists (WorkSafeNB legislation, how to develop a budget, introduction to the Local Governance Act, human resources relations within fire departments, etc.). The course will involve online self-taught aspects, and two days in-person (Friday evening/Saturday) and will be offered annually with the date to be determined. The target demographic is current and future fire chiefs and senior officers. The preliminary outline is complete.

HAZMAT Committee – Mike Lewis

HAZMAT 'Roadshows'- Roadshows will now be conducted upon request – a heavy or scout team will come to your association on a regular training night, 7-10 p.m., and provide a hands-on demo and discussion on the provincial HAZMAT program. Contact the OFM to schedule.

Moncton HAZMAT team - Moncton's HAZMAT team is soon to be operational.

Radiological Training - Provincial HAZMAT team representatives are presently in Ottawa on a radiological training exercise.

Chemical, Biological, Radiological, Nuclear, and high-yield Explosives (CBRNE) Contract - OFM and the RCMP are finalizing a CBRNE contract.

CBRNE Exercise – There will be a CBRNE exercise in Fredericton on June 12, 2023. It will likely involve OFM HAZMAT teams.

Fire Prevention – Derrick Fillmore

The board met virtually on February 9, 2023, and is scheduled to meet again on June 1, 2023. The executive is meeting virtually on May 8, 2023. The seminar planning committee met virtually and via email many times to plan the 2023 schedule. We still have vacant positions for the following associations/cities: First Nations, Fundy, Moncton, Riverview, and Royal. We are proposing that each association appoint two people to ensure representation at the board meetings. To properly function as a board, we need the input and support from the associations/cities represented.

Seminar: April 21-23, 2023, at the Fredericton Motor Inn. Laura King, NFPA Regional Director Canada, has been booked to do the annual Fire Prevention Week webinar on Wednesday, September 13, 2023. There was a motion to change the name of the NB Association of Fire Prevention Officers at the annual general meeting. The membership voted to change the name of the association to the NB Association of Fire Prevention Officers and Educators (NBAFPOE).

Election of Officers: April 22, 2023. To avoid a complete change in the executive, it was the recommendation of the board at the April 22, 2023, Annual General Meeting (AGM) that the positions of 1st Vice-President and Secretary Treasurer remain the same for 2023-2024, and these positions will be voted on at the AGM in 2024. In doing so, the rotation cycle will be re-established.

The following were the successful candidates:

President (2023-2025) - Derrick Fillmore

Derrick is with the Petitcodiac Fire Department and is also the representative for the Southwestern Association.

2nd Vice-President - Karen Trecartin

Karen is with the Kennebecasis Valley Fire Department

To date this year, we have received 46 membership requests from 167 fire departments, 2 out of the 9 association membership requests, and the NBAFC membership. We are proposing that each association appoint two people so as to ensure representation at the board meetings. To properly function as a board and to plan and prepare fire prevention outreach, we need the input and support from the associations/cities represented at every board meeting. In February of 2021, we sent a lengthy letter to all the chiefs promoting the NBAFPOE and why they should request membership. It was sent out again in 2022.

Nominations and Resolution Committee – Kevin Theriault

One member was needed. Charles Chaisson will fill the vacant seat.

Convention and Games Committee – The committee members are Lynne Gallant-Valley, Scott Poupart, Serge Gallant, Harry Farrell, Jody Price, Justin McGuigan and Mike Walton.

An update on the convention was given. Attendance is down from past years. This was expected. The last day to register is May 10. A discussion took place about whether an official photographer for the event

was needed. We will pass on that this year. The walk-through of the weekend schedule was completed. All board members are being asked to attend the convention. We will be having our AGM on that Sunday morning.

License Plate Committee – Lynne Gallant-Valley

As a reminder to your fire chiefs, they can reach out to me anytime to get their fire department list that is currently on file at Service New Brunswick (SNB). This will give them a starting point to updating their department list. The list should be updated throughout the year when a member leaves, joins, or has a change of name or address. License plates will be refused at SNB if the driver's license and list information do not match.

Permanent Chief Committee – Jody Price - No Report

They will be meeting at the convention on Friday afternoon.

Volunteer Chief Committee – Tim Corbin

A volunteer chiefs meeting was held in Miramichi on February 11, 2023. There was a small group of chiefs in attendance. Two topics were presented for discussion; the recent amalgamation and its impacts on the fire service, and training ideas.

Industrial Fire Chiefs Association – Scott Worden

We meet on Feb 17, 2023. We will be using the Fire Incident Reporting System (FIRS). The 2023 training schedule includes events such as the Fire Services Workshop in Miramichi, and the Point Lepreau Nuclear Generating Station (PLNGS) will have a regional workshop in the summer of 2023 where industrial members could attend. The Point Lepreau Fire Service Workshop is scheduled for June 24 and is open to all industrial members. Live Fire, Levels 1&2 Job Performance Review (JPR) checklists and much more will be available. Registration forms will be available soon.

We are encouraging all industrial members to attend local associations, i.e., the Royal Association for the Saint John region, or one of the other nine regional associations. They can help with hose and ladder testing and shared equipment. There is a yearly membership for these associations as well. It's a great opportunity to discover what resources are available in your area. If you need help with the contact for your association, please reach out.

Next Generation 911 Committee – Justin McGuigan

1. The Codiac Public Safety Answering Point (PSAP) has begun onboarding fire departments in their area. This is the final PSAP in the province to implement a Regional Fire Department (RFD). Approximately 8-10 departments are currently onboarded, or soon will be.
2. Preparation for Next-Generation 9-1-1 (NG911) continues via its three working groups. Excellent progress is being made for New Brunswick to build its solution from the ground up. NG911 will provide an enhanced service to responders and residents in a variety of ways, including increased access to PSAPs, as well as enhanced dispatching services to Emergency Service Providers (ESPs), which includes an increase in data available, as well as an increase in the quality of data. The project charters have been established and the building of the solutions has begun.
3. NB Radio Communications now has a website, which will help provide easy access to contact information as well as info and updates:

<https://www2.gnb.ca/content/gnb/en/departments/dti/radcom.html>

4. NB 9-1-1 encourages fire departments to report issues related to dispatching services. The form for this can be found on the NBAFC's website: <https://www.nbafc.ca/documents/2018/06/opd-appendix-a.pdf>
5. An important reminder for fire chiefs who use the RFD system and whose dispatching is supported by Trunked Mobile Radio (TMR) - it is exceptionally important to remember that the fire department needs to continually monitor the TMR talkgroup that services their dispatching.
6. The OFM indicates that standardized TMR equipment will be in place for Provincial HAZMAT teams, with an expected delivery time in July.
7. At this week's PSAP managers' meeting, a meaningful discussion was undertaken around forming a system to trigger dispatching for fire departments who wish to be dispatched to medical calls.

Key Challenges:

1. New Brunswick Trunked Mobile Radio (NBTMR) Coverage:
 - a. Several fire departments have reported poor or absent TMR coverage in their fire stations.
 - b. Fire departments continue to report poor NBTMR coverage throughout their coverage areas.
2. Unacceptable or Inconsistent Level of Service from PSAPs:
 - a. The Southeast Association (career and volunteer) has expressed concerns with their level of service.
3. Several NB fire departments have moved their dispatching services to Valley Communications in Nova Scotia. The number of these fire departments is growing. A meeting was recently held in the Southeast Firefighters Association that discussed the option of using Valley Communications.
4. Impact from Local Governance Reform:
 - a. Operational model changes:
 - i. In some areas, fire departments wish to merge their communications system.
 - ii. In another case, two fire departments are forced to share a talkgroup.
 - iii. In other areas fire departments have switched from one PSAP to another.
 - b. In all three of these cases, these changes require programming changes. NB Radio Communications does not wish to make programming changes until the impacts of local governance reform are known, and they unofficially estimate that programming may take place in 2024 or 2025.
 - c. Any requests for changes should be analyzed by NB 9-1-1, the PSAPs and by Environment and Local Government (ELG) and the municipalities.
 - d. No timeline for this discussion has been identified, and no commitment has been made to include consultation with the NB Fire Service.
5. At a recent PSAP managers' meeting, it was asked if there is a currently a mechanism to provide a standardized and reliable dispatching service for medical calls. The answer is no. If municipalities desire for this service to be provided, it's likely that a provincial project will need to be undertaken.

OFM - Mike Lewis

Minimum Service Regulations to be Accelerated, Introduced First as “Best Practices.”

The OFM is looking to introduce regulations under the Fire Protection Act that would set certain minimums for municipalities to meet in terms of their fire service. We are considering the Local Service District (LSD) fire policy as a jumping-off point, with the additional consideration for requirements on Fire Underwriters Survey (FUS) rating levels, maximum apparatus age for front line, etc.

Consultation Period

Two surveys were distributed to Chief Accounting Officers (CAO), mayors and fire chiefs. We are looking to develop feedback on priorities for minimum service regulations.

Price and Service Delivery

The primary motives for this are to hold local governments responsible for ensuring their community provides a strong, well-equipped fire service and keeps fire insurance rates affordable for ratepayers as a result. The current plan is to deliver “best practices” quickly, with legislative amendments to follow.

National Fire Information Database (NFID) Project

OFM is reviewing every fire fatality and injury that occurred from 2010 to the present to identify secondary factors. These secondary factors are items which may not be directly related to the fire’s cause or origin, but nonetheless contributed to its ignition, continuation, injuries or fatalities. The idea of this is to identify trends to better target prevention by identifying high-risk groups.

Smoke Alarm Campaign

This fall, OFM will have 2,500 smoke alarms available for fire departments. Departments will be able to apply for free smoke alarms based on high priority areas. An application form will follow, with the program to be launched during Fire Prevention Week (FPW) 2023.

Fire Investigation Portal

FIRS now has an added functionality - fire investigators (municipal and provincial) now have a dedicated portal to enter fire investigation reports into FIRS. This will allow us (for the first time) to track fire investigation reports provincially, query data submitted, and track contributing factors. All municipalities will be expected to utilize this system by June 1, 2023.

Sprinkler Regulations

Sprinkler regulations are being introduced for designers/installers in the spring of 2023. We are looking for a recourse against poor-quality installers whose defects cause hundreds or thousands or millions of dollars of damage. At present, there is no way to prevent an installer from continuing to work. We are proposing a licensing system where the fire marshal may suspend or withdraw a sprinkler installer’s license for poor-quality work. **There will be no additional requirements to obtain this license if you are already a sprinkler installer (designated trade). It is only intended to give us a tool to suspend a license in the event of faulty work.**

Fire Chiefs Handbook

In conjunction with our proposed leadership course, we are looking at creating a Fire Chiefs Handbook to provide guidance on all conceivable topics relevant to NB fire chiefs. This is intended as a reference document for any fire department or officer. Aiming for the end of 2023.

Scene Security

If NBAFC votes to allow the OFM to take over scene security, we will offer casual “call-when-needed” contracts for suitable candidates to offer fire scene security throughout the province. Candidates will be contacted when scene security must be maintained, and will be compensated roughly \$26 an hour, plus mileage, incidentals, and an hourly compensation for car usage. An application form will follow, but reach out to your Regional Fire Investigator (RFI) if you have any questions.

Fire Service 101

OFM is hosting a webinar series for mayors/councillors/CAOs mid May entitled Fire Service 101. This series intends to provide basic information on fire departments and how they operate. The intention is to de-escalate tensions between new municipalities and fire departments and provide background information to municipal officials.

Provincial Firefighter Training

OFM has nearly doubled its budget for provincially funded firefighter training. OFM is working with Tactical Strength and Conditioning (TSAC) facilitators and Associated Training Representatives (ATRs) to finalize how it will be used.

Additional OFM Staff and K9

OFM requested and was approved for two new RFIs (to be located in Charlotte County/Saint John and Campbellton/Bathurst/Acadian Peninsula), one new Sprinkler Plan Reviewer in Fredericton, and one new Fire Service Training Coordinator based out of Miramichi, focused primarily on Mobile Burn Unit (MBU) operation. OFM has also gained a new K9.

Fire Investigation Trailer

OFM now has a Major Fire Investigation Trailer. The intent is to use it for larger investigations (fatalities, multiple days, large industrial incidents) to store equipment and provide a heated space to warm up, as well as to use it as a deterrent in locations with an elevated likelihood of incidents.

Fire Inspector/Building Inspector Pre-Service Program

OFM and New Brunswick Community College (NBCC) are considering a pre-service (full-time, 6-month duration) training program for future career fire/building inspectors, which would include Inspector 1 and 2, and New Brunswick Building Officials Association (NBBOA) Level 1 and 2 certifications.

NBCC – Serge Gallant

7th edition has been rolled out. We are getting good comments on it. Exam marks are looking good. 1 exam left to be finalized, we were waiting on the translation. The MBU is in Hartland getting a levelling kit put on. We are going to be working on the MBU scheduling. It will be at the convention. Discussion took place in the MBU logistics.

Local Government – Ivan Corbett – No report.

Department of Natural Resources and Energy Development (DNRED) – Tony Cole

Update on 2023 fire season: We have had 51 fires to date with 152.5 hectares (ha) burned. Several of these are forest meadows where DNRED allowed the fire to burn as there was no risk to the forest.

The National Preparedness Report for the upcoming season shows mixed projections depending on the model used. The model most commonly used for Canada showed a wetter than normal season with most of the other models showing a dryer than normal season. The combined models showed an average season for the coming fire season. (So, nobody really knows!)

There is one change to the DNRED representative from the Chaleur association. The previous representative has retired, and Reno Brideau (reno.brideau@gnb.ca) will be the representative going forward.

I attended the Capital District meeting in Oromocto on April 11 and the Fundy meeting in St. Andrews on April 19. Most questions continue to revolve around municipal regionalization and billing procedures.

1. There is a letter being sent to the town CAOs from the Minister. (Attached if translated in time.) This does **not** address the enforcement concerns within town boundaries and currently remains solely on the by-law officer for the town. (Attached.)
2. A letter from our department has been sent to all CAOs to request verification of contact information and supplier numbers for billing for every fire department. Until that info is received and updated, we are unable to process payments for fires. However, we will process all invoices as soon as possible.

ATTACHMENT – 1 LETTER

ASSOCIATION REPORTS

Southeast – Denis Roberge for Paul Bruens

Frustration with regional fire departments dispatched in the (Southeaster Firefighters Association (SEFFA) continues. The SEFFA Communications Committee is now receiving updates from the province, which is greatly appreciated. A meeting with fire chiefs and Valley Communication was recently held to look at dispatch options.

Immunizations – An email was sent well over a year ago to the executive, still I have not received feedback on this important issue concerning protecting our firefighters and ensuring that they are properly immunized. I do believe this should become a higher priority in New Brunswick as an Occupational Health and Safety (OHS) matter.

Training is moving forward with Level 1 and 2 courses scheduled in Sackville and Saint Paul. Spring training is being finalized with the priority on sign-offs for firefighters in the SEFFA.

Chaleur Association – Dwayne Stephenson

We held our last meeting on February 22, 2023. Training: Surveys were sent to all 21 departments, 16 departments responded. Completed 2 Fire Service Instructors courses for a total of 32 students, 5 of whom were taught through Microsoft (MS) Teams to assist the Royal, Capital and Miramichi Valley associations. The International Fire Service Training Association's (IFSTA) 7th edition bridging course was completed to bring instructors into the new curriculum.

Two Firefighter Level 1 courses are ongoing for 23 students among Campbellton, Belledune and St. Anne Regional. Along with one of these courses, we are conducting an MS Teams course to the northwestern portion of the province with 13 students taking their course in English. 1 Firefighter Level 1 course for 6 students is also being taught in French as well. At this time these courses are on schedule.

We are looking at setting up 2 Auto Extrication courses in late spring or early summer based on the needs of the association. It could be in the fall, depending on student and instructor availability. One of the forcible entry training props was brought to our association, and a majority of the departments in the association were able to utilize it for JPR sign-offs and refresher training. Unfortunately, the door was damaged during its use, which was reported to the college. Kudos to our ATRs for a job well done so far, and for the future outlook and courses in the planning stages.

We sent out a challenge to our members in the form of a logo designing contest. To date I have received 2 logos from members. They will be judged by the executive prior to the fall meeting. We are also working on setting up an association website for all members to utilize for communication within the association, and it will also allow the public to understand who we are and what we offer as well. Work is ongoing and we hope to have it up and running soon.

Charlo Fire Department - We would like to congratulate Don McIntyre of the Charlo Fire Department. Don received the Queen Elizabeth Platinum Jubilee award for 58 years of service. Congratulations Don, and thank you for your service.

Acadian Peninsula – Guy Paulin

Finishing up Firefighter 1. We will start a new course in the fall. We have 16 registered. We are having a few instructor issues. We are meeting monthly on zoom.

Northwest FF Association - Charlie Chiasson

Training: We currently have 2 Firefighter 1 courses in progress (1 in English and 1 in French). They are progressing well and working out the small issues.

May 6 and 7, Class 5 E training. By following this program, the participant will learn the basic air brakes and be able to get their E endorsement (airbrake) on their license in a single weekend. This includes the Service NB exams. In the fall of 2023, we are working with NBCC Edmundston on providing the same training that is given for E endorsements, this time for a Class 3 driver's license.

Executive committee: We had our annual meeting in March of 2023. Elections were held, and a new 2nd vice-president was elected. The new board of the executive:

- Charlie Chiasson, Saint-Leonard Fire Services – President
- Denis Daigle, Drummond Fire Department – 1st Vice-President
- Christian Gallien, Kedgwick Fire Department – 2nd Vice-President

There is a question regarding how the associations are going to deal with the new municipal reform and the number of fire departments. A short discussion took place.

Royal District - Charlie MacNeil

Royal has held one meeting since the last NBAFC meeting. The 1st Vice-President had stepped down. Two names were put forward and an election was held. As a result of the election, I became the 1st Vice-President of Royal, and the NBAFC representative for Royal. Chief Hunter will resume his role as 2nd Vice President.

The Royal's Association Training Representative is currently in the process of stepping down and Royal's Nominating Committee is currently accepting names for this position. Royal's next meeting is May 8, and a new ATR should be chosen then. Royal's president is still on medical leave.

Fundy Firefighter Association – Kevin Theriault

Our last meeting was held in Saint Andrews on April 19, with fifteen departments in attendance as well as industrial chiefs, OFM, Emergency Management Office (EMO), and NBCC.

Some items that were discussed included:

- A spring workshop at Point Lepreau Nuclear Generating Station's fire training site, on June 24.
- The Level 1 program is ongoing with the 7th Edition and 12 students starting Block D this week.
- We are looking at an Instructor course soon.
- An Emergency Firefighter course was held in St. Stephen with 25 students in attendance.

There was discussion on our by-laws, and Mutual Aid Agreement, regarding whether there is a need to update them with the new municipality names. What are other associations doing?

We selected a new Fire Prevention representative for the association, who will be Jason Richardson from St. Stephen. MD will be hosting a motorcycle ride on June 24 ending in Saint Andrews, with a BBQ. The next meeting will be June 14, at 7 p.m. at Musquash Fire Station 1.

Miramichi Valley – Roger Pitre

At our last meeting, a new executive was elected, with Chief Darren Hambrook accepting the position. We also have a new ATR - Corey Shaddick. We are cleaning up the remaining 6th Edition students and will be beginning the new edition shortly. Rogersville had an acquired structure burn, and three departments participated, with some recruits receiving their logbook sign-offs. All departments are getting ready for grass fire season.

Central Valley – Mike Walton

We have testing coming up in June for the 6th Edition. Firefighter 1 in the 7th Edition has started. We will be having a Bus Extrication course in May and a water shuttle for the valley in June.

Capital District – Harry Farrell

We have two Firefighter 1 courses ongoing, and they are both half-completed. We are holding the S-215 course in Oromocto, having to do with wildland, May 6 and 7. We put on two Emergency Firefighter courses, one in May and the other in June, which consist of theory and a practical day (pumps and hose lays). We are updating the Capital District Association Mutual Aid document for all these new communities in our coverage areas.

Old Business

Carbon Monoxide Detectors – Discussion took place. Will put to the side for now.

New Business

Executive Director Performance Review - Scott moved to increase the salary of the NBAFC executive director by \$1,000 to an annual salary of \$16,000. This will come into effect as of January 1, 2024. In addition, we will increase the current year's salary by \$500 to come into effect for the second half of 2023 as of July 1, 2023. Moving forward, a salary review will be performed by the NBAFC Board of Directors on a biannual basis using the current New Brunswick Cost of Living Allowance changes as a benchmark. The NBAFC Board of Directors will have the discretion to set any salary adjustment based on past job performance since the previous salary review.

Seconded by Mike Walton, the motion carried.

Challenge Coin – Discussion took place. We will look at designing a joint coin with the OFM.

LMI Canada - They would like to do a presentation on leadership training for the board. This will be moved to the fall agenda.

David McKinley will research the names to continue our memorial album. A short discussion took place on the firefighter games for the convention. Serge will send out an email with a signup deadline.

Reminder to send an alternate if you cannot make the quarterly meeting.

Important Dates

Convention and AGM (Sunday morning) – May 26-28, 2023
Workshops NBCC – September 8-9, 2023
NBAFC Meeting - October 20-21, 2023

Motion to adjourn by Scott Poupart and seconded by Charles MacNeil.
Meeting adjourned at 11:55 a.m.