**EXECUTIVE MEMBERS**

President Mike Walton

Past President Dan McCoy

1st VP Charles Kavanaugh

2nd VP Scott Poupart

Nadine LeBlanc Executive Director NBAFC

**BOARD OF DIRECTORS**

Southeast Deputy Chief Paul Bruens

Miramichi Valley Chief Roger Pitre

Royal District Deputy Chief Tim Nickerson

Fundy Fire Chief Kevin Theriault

Central Valley Fire Chief Steve Armour

Chauleur District Deputy Chief Quentin McGrath

Acadian Peninsula Deputy Chief Guy Paulin

Northwest Deputy Chief Yvon Pelltier

**ASSOCIATE DIRECTORS**

Office of the Fire Marshal Acting Fire Marshal Mike Lewis

NBCC Fire Service Co-ordinator Serge Gallant

Volunteer Chiefs Fire Chief Tim Corbin

Permanent Chiefs Fire Chief Jody Price

**ABSENT**

Capital District Fire Chief Harry Farrell

Local Government - Peter Kavanaugh

NBAFPO Chief Ricky Nicolson

DNER Eric McLellan

Meeting Called to order.

Motion to approve April minutes Deputy Chief Yvon Pelletier, 2 Dan McCoy, motion carried.

**Business previous meeting**

President Walton asked the members for their feedback and comments on having a joint conference with the MFCA & NBAFC. President Walton stated the cost from various cities will make a difference. Fredericton would be a lower cost with hotels compared to Moncton. It also would be difficult to attend both business meetings; and they need to be done with both Associations not combined. President Walton stated that he is satisfied with the present venue of the NBAFC. Discussion held Motion by Deputy Chief Dan McCoy that the NBAFC move forward with their own Annual Conference, 2nd Fire Chief Jody Price leave convention as is. Motion carried.

**PRESIDENT REPORT**

President Walton informed the members a meeting was held in September with the Executive and Acting Fire Marshal Mike Lewis and ADM (Assistant Deputy Minister) John Jurcina in regards to the Mobile Burn Unit (MBU) for the NB Fire Service. A few updates to the initial document requesting the purchase of the Mobile Burn Unit was discussed. President Walton also informed the members that the Executive in conjunction with NBCC are is looking into to the possibility of a grant from ACOA to assist with this purchase. The Executive members who will be attending the Government Relations week in Ottawa are presently getting the required information to discuss this issue with Members of Parliament during Government Relations week in Ottawa November 25 and 26. President Walton stated the purchase cost of the Unit needs to be revisit since the initial quote of September 2016.

President Walton informed the members he attended the Canadian Association of Fire Chiefs conference in Ottawa which was very informative. Commented on the excellent speakers.

Funding through the Insurance Levy will also be revisited; and will be in one of our proposal with the Minister Landry – Department Justice and Public Safety.

President Walton informed the members he attended the NBAFPO opening of Fire Prevention week hosting by the Saint John Fire Department. President Walton stated it was very well planned and congratulations to the Saint John Fire Department; a job well done.

Fire Chief Kevin Theriault informed the group that their association members are speaking with their MP regarding MBU (Mobile Burn Unit) to support to the purchase of the of this unit and suggested the directors do the same with their Members of Parliament prior to the Executive going to Ottawa.

President Walton advised the members that correspondence has been received by Members of Parliament supporting the purchase of this unit.

Fire Chief Charles Kavanaugh, MFCA ( Maritime Fire Chiefs Association) reported the 2018 Conference was held in Moncton for the 2nd year. A change in the dates of the conference has been approved for weekends. Numbers were a bit higher and complaint was received from the vendors, not enough time was provided for the exhibitors. Fire Chief Tory Ruston was elected to the position of President for the MFCA.

Chief Kavanaugh informed the members he also attended Government relations week Ottawa on behalf of the MFCA. Their next board meeting will be held in November 17 & 18 in Dieppe.

CAFC – Deputy Chief Dan McCoy

The CAFC is working on the following items;

* CAFC launched its own magazine at the FRC convention.
* CAFC has established a Canadian Female Fire Chief’s and Company Officers Network.
* Is conducting webinars – there was 4 from May – September and then bi-weekly starting this month
* White Helmets initiative ( Heavy Urban Search & Rescur) – CAFC involved with the Federal Government looking at how to integrate persons from Afghanistan and the like who have technical rescue training (HUSAR) that are coming to our country and into departments across the country.
* 2019 Budget submission includes;
* Ask the Federal Government to adjust the plan for the 30M provided to CIPSRT (Canadian Institute for Public Safety Research and Treatment) to start delivering training to first responders instead of more research.
* That the Gov. provide 50M in funding per year for a fire sector research and innovation program to develop and test hazard responses to social and building code innovations
* Implement continued ongoing funding for all HUSAR teams and ensure national deployment strategies are in place
* Government to reinstate its Joint Emergency Preparedness Program to enhance regional capacity for all types of emergencies.
* The Government implement a national fire advisor secretariat to provide substantive expertise in linking federal fire related initiatives.
* Continues to look at new membership model options.

This year’s Government Relations week will be from Nov 26 &27th in Ottawa.

Deputy Chief McCoy again recommended the Fire Chiefs who are not members for the CAFC should become one for the benefits and information available.

Nomination resolution - no report

Constitution & Bylaws - no report

Finance Committee Bank – Deputy Chief Tim Nickerson reported on the finances for the NBAFC, donations are down compared to previous years through Fenety Marketing. Nadine LeBlanc asked the directors to inform their communities that this funding campaign starts in May and goes through until May the following year. This campaign has been going on for the past 20 years. By advising their members and getting the word out to the community would assist the campaign. It was also noted that perhaps media coverage would be good.

Nadine LeBlanc reported the Convention 2018 went in the red. Our guest speaker was high in cost and was from US. In the future we will be looking in Canada for speakers. 166 delegates attended the 2018 conference.

Training & Education Fire Chief Jody Price updated the members of the 2018 Workshop; they had good turnout with 165 registration. There were no issues, all went smooth and for the first time they had on-line registration which went very well. The change in the Friday night venue has been done with no opening ceremonies. President Walton confirmed Friday night went very well with additional training for the fire service members. Chief Price stated the NBAFC Leadership from the front should be in attendance. He also informed the directors that they should attend as well so they can see firsthand what training is being carried out for the Fire fighters of this Province. President Walton commended the work the members of the planning committee of the Annual Workshop and the people that give their time a big thank you on behalf of the NBAFC. As well he noted that he has members that are still using the tactics of the training that was provided at the workshop over four years ago. Cost of workshop and Revenue of Workshop has not been finalized as invoices are still coming in. Not all revenue has been received.

President Walton stated this is not a workshop to make money for the NBAFC. If money is made it will go back into the Workshop Budget.

Fire Fighter Certification Board – Fire Chief Price reported a meeting was held and discussion what IFSAC seals we are going to recognize for Province; we have an idea on where we are not going to recognize and that will Training Academy of Texas. The State of Texas Fire Marshal is presently trying to change this. He informed the members that every Province in Canada does not recognize this school.

Deputy Chief Paul Bruens stated they get there IFSAC Seal through the Training Academy and not the State of Texas. Chief Price stated the practical training from this academy is 144 hours of practical Fire training and the students do the remainder of their classroom work on line. Deputy Chief Paul Bruens agrees what Chief Price is saying however the ISAFC seal is a seal. Deputy Chief Bruens stated Volunteer Chiefs in our Province are looking for volunteer fire fighters. Question to NBAFC these students have the IFSAC certified IFSAC/PRO level 2 for the Province of NB. President Walton stated it is not up to the board to deny their acceptance; it would be to the fire department that wants to employ this candidate.

Chief Price noted the Province of New Brunswick are following the Industry Standard and we are working with NBCC however; Certification Board follows the rules of their IFSAC/Pro Board. AOFM Mike Lewis stated this is a significant issue and will be looked into.

Awards Committee Yvon Pelletier Deadline for Hall of Flame nomination reported October 31st is deadline for the Hall of Flame nominations. Other awards such as President Award, Certificate of Courage, and Medal of Valour are also available for nominations from various fire department.

LSD Apparatus – no report Action Item contact Ryan Donaghy to ensure the Apparatus committee remains in place.

**Report of the NBAFPO October 26, 2018**

The NBAFPO Board met on September 15, 2018 and had a conference call on October 2, 2018.

A motion was made and approved that the NBAFPO purchase fire extinguishers to go into the backpacks that are given as prizes for the Gazette winners. As well, a motion was made and approved to purchase 6 sets of the child sized bunker gear from Costco to be used as prizes at the 2019 Annual Seminar. The NBAFPO also purchased the annual Fire Prevention Week Posters that go out to the schools for Fire Prevention. Jeff Cross looked after placing this order with CanOps. There are still concerns about the ability to purchase Fire Prevention materials at a reasonable cost. Jim Brown contacted CanOps and he was told that they did not direct bill. When the Keswick Ridge Fire Department ordered the materials they direct billed. This needs to be checked out for next year.

Quotes will be acquired for publishing the booklet – Fun With Ricky the CO Safety Ranger. The Hawkins-Gignac Foundation for CO Education gave us the rights to publish it for use in the schools.

I attended the Fire Prevention Week Launch on Oct. 5 at the Bayside School. As well, I attended the Open House in Juniper.

The 2019 Annual Seminar will be held at the Ramada April 5-7. A translator will be hired again. We encourage all departments in the province to send at least one representative to the seminar. We are in the process of seeking speaker topics and contacting speakers. To date we have three tentative speakers scheduled. Registration cost will remain at $225 per person attending. Membership to the NBAFPO for 2019 will be $50 for the department. Memberships will be sent out to all departments in December or early January. If there is a topic that you would like us to address please forward your recommendation the secretary/treasurer, Carol Gilmore at cgilmore1394@gmail.com or myself at **rickyn@town.woodstock.nb.ca**

The board is in the process of reviewing the By-laws. Our next meeting is scheduled for November 17. The focus of this meeting will be the seminar speakers and the review of the By Laws.

TMR (Truck Mobile Radio) Deputy Chief Dan McCoy reported the City of Fredericton is complete. Saint John is looking at the model of Fredericton however they will move into the Saint John Area first. Codiac has more municipality’s makes for more delays. Meetings in regard to roll out looking at Fundy model and should start very soon. Contracts are in place for Saint John area.

Presentation will be carried out in Moncton area in the new future.

**Serge Gallant – NBCC Fire Service Co-ordinator**

**Training**

Training is ramping up usual this time of year.

* Instructor course finishing up in Moncton, we are planning on in Miramichi for the end of November.
* Auto-x courses are happening all over the Province.
* NBCC will be offering a 45-hour class 3 prep course. We are looking and breaking it down for Firefighters that already have their Airbrake endorsement.
* NFPA 1001, 2019 has come out. IFSTA 7th edition to be released in November we have the e-copy and curriculum. We started reviewing the documents. Will update at the next meeting.
* NFPA 1041 Fire service instructor will be out in January 2019. Will keep you posted.

Workshop

September 7-8, workshop went very well, no major issues. Everything was held at FTC Friday and Saturday we received a lot of positive feedback by using Jot Form as an evaluation tools. I can send anyone who would like to review these via email. Please send me a request.

Communication

It is very important to pass along the message that if someone is looking for info to contact us or you’re ATR. If we don’t know about an issue or only hear it from word of mouth it is hard to find a solution or help. If you are encountering issues with communicating with your ATR or NBCC please reach out to us in another manner (give examples).

Fire Fighters on Multiple Departments

Recently we have notice that fire fighters are joining multiple departments. This can become confusing when they following courses, (give example). We will be sending a memo to all chiefs to get these members to fill out a form stating that they belong to more than one department to make it easier for us to share info.

Arising Issues

Training not recognized by NBCC. Buyer beware, explained some situations that we are currently working on. Training Division, for example: share info with the board.

Lengthy discussion regarding IFSAC certificates be received through the Texas training academy. Deputy Chief Paul Bruens stated an IFSAC certification should be recognized as it is an IFSAC certification. Chief Price stated the IFSAC/Pro Board.

WSNB inquiry Chief Jody Price Fire Chiefs serving multiple departments - If a member comes on a department on the month of September the cost is prorated.

President Walton informed the rate is presently $ 502 per member; this year talk is ongoing regarding Breast cancer, melanoma, prostate and colon. Information received regarding the Prostate Cancer is very expensive and they do not believe this will be approved however talks continue with WSNB.

**Acting Fire Marshal reported updates from OFM**

AFM Mike Lewis advised the members the Province is working on a selection process to replace Doug Brown and hopefully will be in the early in the New Year. He stated they have full support within the Government.

Office of Fire Marshals Web Site – his office is in the process of having their web site entirely revamped.

AOFM reported there are 3400 inspection a year; support 165 fire departments and 9 associations. This is presently being carried out by nine staff members.

Ammonia & Carbon monoxide course has been delivered to 650 members and very well received.

Ammonia training should be completed by April 2019.

Central Valley - no date has been received.

Northwest area is scheduled November 19th.

Next course will be combustible death.

Hazardous Material Training session has been carried out in Tracadie-Sheila and he is hoping to complete Hampton area this year.

Bulletin NFPA 1803 training will be coming out.

Minimising carbon exposure Indoor residential training as well

Acting Fire Marshal Michael Lewis – Fire Service 2025 stated the importance of the directors attending these meetings he feels this information for NB fire service will be excellent information for improving the fire service of New Brunswick.

Atlantic Aboriginal Affairs – Chief Allan Peters reported their group are in the process of creating an Aboriginal Affairs Office of Fire Marshal and should be completed by the end of this year. Four stations has been built and are nearing completion. Work is also being done with Newfoundland. Chief Peters reported they are tracking the training of their fire service through NBCC and OFM offices. All fire response is reported on the FIRS system.

 **Provincial Truck committee** – President Walton informed the members Peter Kavanagh has accepted a position with EMO and asked that correspondence from the NBAFC be sent to Ryan Donaghy to insure this committee remains in place.

**Permanent Chiefs**

Chair Fire Chief Jody Price reported on the meeting held in May 2018.

* Terms of Reference was created for the committee.
* Cancer Legislation was discussed and the members agree the remaining Cancers should be added to present Cancer Legislation.
* Fire Fighter Training Certification - Miramichi Fire Chief has requested this training be done through NBCC. Chief Price stated this is getting closer to reality and would help departments with the present cost of sending members for training; as this is what New Brunswick needs is training area for the NB Fire Service. Training Certification should be a priority.

Fire Chief Tim Corbin Volunteer Chief October 20th in Oromocto.

Question raised as to the need of two meetings a year when a meeting is held for the Volunteer Chiefs prior to the annual general meeting. It was agreed that this issue be added to the agenda for 2019 Conference for discussion and Motion from the floor whether the fall and spring meetings are necessary.

Chief Murray Crouse updated the members on the TMR (Trunk Mobile Radio system and was pleased with the manner that it is working. Very easy to use.

Fire Service 2025 the members were informed the directors are invited to attend and if they cannot, they can send a member of their department to represent them.

DTI (Department Transportation & Infrastructure) no changes regarding road closure, he has been in contact the DTI regarding the roads conditions. Update of road closure or opening of roads is not being done. The last update was April 29th information on roads towards Miramichi had no updates for some time; and commented the system of reporting is very unreliable.

Some fire departments are having problems with ANB; they are receiving calls for assistance and perhaps a letter should go to ANB. He was informed that it is up to the Fire Chief to make the call as to whether they respond or not for medical assistance.

Deputy Chief McCoy advised the contract has just been signed and information has been forwarded. (MFR) Medical First Response was not in the contract; and in discussion with ANB they do not want MFR in the contract.

Chief Corbin reported through Social media, there are Videos showing unsafe practices going on. Members wearing improper gear; this is being seen by our citizens along with Government Officials. All 1st responders must wear the proper gear when responding to a call.

R2MR (Road to Mental Health Recovery) Training Instructors discussion of payment to the instructors, MHCC (Mental Health Commission of Canada) are changing their process of submission of attendance records which is sent to Mental Health on the web site. With the new process the Executive Director of NBAFC is not receiving the attendance records Therefore certificates are being charged to the NBAFC however, the 25$ that is charged to the department for payment of the certificates and travel cost and at times lodging for our Instructors is not being received. NBAFC is not in this for revenue and is asking that the Directors insure that attendance records are getting to the Office of the NBAFC prior to sending class records to MHCC. Please forward to nbafc.ca@gmail.com

 **Or FAX 506-859-7021**

Distance of Mile Markers DTI - this needs to be looked into.

Base scale for R2MR Instructor should they look at paying these trainers the same as Fire Service Instructors. There is no revenue received for the NBAFC. Again with the new system of on line registration the Executive Director is not receiving the names of the students who take this course; therefore the NBAFC is covering the cost for these members.

Industry Scott Poupart reported May Election was held and Patrick Lanteigne will be present at our meetings in the future representing the Industrial Chiefs and will be in attendance for the Boards January meeting. The next Industrial Chiefs meeting will be held in December, they are also dropping two meetings a year. Their next meeting is scheduled for December and they will have presentation from Walker Clark, Irving Oil.

Industrials Chief are not covered under the cancer legislation and is on their agenda to be looked into.

He thanked Past President Walker Clarke for the work he had done for their Association and the tremendous job he did during the Irving Fire.

**Chaleur Fire Fighters Association** – Deputy Chief Quentin McGrath reported the last meeting was held Sept 19 one issue was ANB (Ambulance New Brunswick) Regional Supervisor will be attending their next meeting in November where discussions will take place.

FF 1 training is ongoing October

Regional Hazardous Material Mat training is on going

Propane Training course and VFIF driving course will be held this coming weekend.

Local Government Conference Bathurst October 5th & 6th in Bathurst,

Working on numbers for Instructor’s course is being looked into.

Campbellton Fire will be hosting MBU (Mobile Burn Unit) training in November.

**Central Valley – Fire Chief Stephen** insert mobile Burn unit, Serge was in attendance Leve 1 training which was very well presented and thanked Serge for his assistance. MBU

November 7

**Capital District** – Fire Chief Jody Price reported on behalf of Chief Farrell reported - Two level 1 courses started in November & January. Association house burn Napa Valley R2MR training is scheduled for November and two others should start in the New Year.

Fire Service 2025 reported Capital had not had a meeting; however AOFM Mike Lewis will be meeting with the Chiefs shortly to bring the Association up to date.

Chief Jody Price reported their last Association meeting a member from the Fire Marquis Canada Insurance Company was present and addressed their association. It was reported that every home and business in the province has a $25,000.00 insurance for fire service response. The Fire Service are to supply the insurance company pertinent information regarding the equipment that responds to the incident and also the number of members responding to the call. This information is being brought to the attention of the Municipalities.

**Deputy Chief Yvon Pelletier Northwest Association**

2 - Level 1 training in French in progress, should be completed in December 2018.

1- Level 1 training in English in progress, should be completed in November 2018.

  Ammonia session to be delivered on November 12th or 19th, 2018.

  R2MR sessions for officers to be re scheduled in the coming months.

  \*\*\* One question was brought up at our last Association meeting about the Appointment of the Fire Marshall, should this be done by Political appointment? Can the NBAFC be involved in the selection Process? President Walton stated there has been written request made to the Minister Landry’s Office requesting the NBAFC be part of the committee involved in this hiring process. Future correspondence will be forwarded to Assistant Deputy Minister John Jurcina and a reply was received advising the NBAFC would be part of the hiring process.

Acadian Peninsula Deputy Chief Guy Paulin – Reported as of September 16th their Association will require a replacement of Fire Service Coordinator at the present time there are no course.

 A course in Hazardous training was held Tracadie-Sheila and was a well-informed.

Ammonia Training is scheduled for November in Shippagan

Mobile Burn Unit Training Tracadie November 19 & 20.

Deputy Chief Paulin reported a new EMO Office will be opened in Paquetville, where it is situated in land away from the water problems.

Their next meeting to be held December 9, 2018 hope to have the new Coordinator present.

Fire Chief Kevin Theriault – Fundy Firefighters Association Report

Fundy has been pretty quiet since the spring with only one meeting.

Work continues on the training site in St. Stephen with the purchase of a forth container, and a set of metal stairs for the inside. Work in progress.

Road to Mental Readiness training is ongoing with one more 4 hour course held in September, and plans for more this winter.

Level one course completed the theory portion in late May, and members continue to work on their log books.

DTI has a new supervisor for the region, and Chiefs are working with him on road closures.

November 3 the Oak Bay Fire Dept. will be holding an awards dinner at the Tower Hill Community Center to celebrate long service awards, and their 40th anniversary. Meet and greet at 6:00pm, dinner at 6:30.

October 27, the Blacks Harbor Fire Dept. will be hosting an open house to honor Chief Dale Shaw for his 40 years of service. 1 pm to 4pm.

The association will be hosting the NSFFS MBU on Nov. 5/6, in St. Andrews

The OFM held an Ammonia Response session in St. Andrews on October 11 with appx. 25 members of the association in attendance.

Our association saw a couple of changes over the summer with St. George Chief Sean Morton taking the Chief’s position in St. St. Stephen, and Lt. Justin Johnson of the St. George Fire Dept. moved up to Chief.

At our next meeting on Dec. 5, we will be having elections for President, Secretary, and Training Coordinator.

I have been asked to forward our disappointment with EMO in placing an EMO rep in our area who is not going to have an office in our area. It sounds like he will be working out of one of the Fredericton offices, which raises the question of how well is he going to know our area, and how will they be able to respond if there is a major incident where there are road closures, and no access to or from Fredericton. It also needs to be asked how will, we communicate with them, in the event of land lines and cell being down.

We also have had an issue arise with a firefighter from Nova Scotia who had certificates for both level one and two, that stated they followed NFPA 1001, but these where not recognized

* Royal District – Deputy Chief Tim Nickerson Last reported their last meeting was held October 1st, 2018,
* Muscular Dystrophy made a presentation to have Royal host the Muscular Dystrophy truck pull in 2019.
* Saint John FD gave a presentation of their new training site and how it could be utilized by Royal District fire departments.
* A new Treasurer was elected due to the departure of our last one, Harold Lowe.
* HAZMAT and ammonia presentations in conjunction with the OFM. Dates have been confirmed
* The MBU will be in Hampton on November 3rd & 4th. Registrations are currently being gathered.
* CN hosted a training night through Kennebecasis Valley FD.
* Other training being scheduled includes Fire Fighter I (tentative dates are being planned for early 2019), Fire Fighter II, Officers Course and Auto Extrication
* R2MR is also being revived as many Fire Departments did not complete their training or have new recruits Officers & firefighters that did not receive this training.
* Long Reach Fire Dept. continues to collect used fire equipment and expired gear that is being donated to third world countries. If any department have such equipment they can contact Long Reach Fire Service
* Tim reported on a Fraud attempt where people use your name to request funds. Their treasurer had received a request for transfer at one point supposedly from Tim Nickerson requesting transfer of funds. All information has been sent to the RCMP. Please be aware of this scam.

Miramichi Valley – Fire Chief Roger Pitre

Very quiet in our association over the holidays. Level 1 training is ongoing, with only block 5 left to complete. Logbook sign offs will take place early May.

Mobile burn unit was in Renous Quarryville, attendance was lower than was hoped for.

Mike Lewis from OFM spoke at December’s meeting on the dangers of CO and how these type of calls should be handled in the event of another prolonged power outage.

NB Power is going around to departments with a very good presentation regarding Electrical Safety at emergency scenes.

Fundraising at the association level is proving to be a challenge.

Our region was spared from most of early January’s flooding.

**Southeast Fire Fighters Association - Deputy Chief Paul Bruens**

* 50 Fire Fighters attended the school bus auto extrication Training day in Riverview
* Level 2 Course was held
* Fire officer level 1 and Fire Service Instructor’s Level 1
* MBU Unit will be going to Riverview Fire Department FD in November
* New web site for the Southeast Fire Fighters Association <https://seffa.info/>
* Chief Dave Gallant has stepped aside as President; myself voted in for replacement
* Chief Conrad Landry is the new Chief Moncton Fire Department effective 05 Nov - as Chief Arsenault retires with 36 years’ service.

Deputy Chief Dan McCoy reported their department is going completely TMR and they have surplus equipment available should anyone be interested.

NBAFC Web Site - update needs to be done as there are departments who are on the web site that no longer exist. There are a lot errors on the web site and needs to be looked into. The Board agrees that this web site is not user friendly. Finding it very difficult to get information.