

NEW BRUNSWICK ASSOCIATION OF FIRE CHIEFS (NBAFC)

March 28 & 29, 2025

Moncton N.B.

Chair: Scott Poupart

Meeting called to order at 7:00 p.m. on Friday, March 28, 2025. Meeting took place at the Riverview Fire Station. Meet-and-greet open to all local fire chiefs and officers. All board members and associate directors introduced themselves and gave a brief description of their role on the board. Q & A took place.

Saturday Attendance: Scott Poupart, Charlie Chiasson, Lynne Gallant-Valley, Dwayne Stephenson, Serge Gallant, Kevin Theriault, Charles MacNeil, Charles Kavanaugh, Corey Nicholas, Justin McGuigan, Tony Cole, Harry Farrell, Derrick Fillmore, Ivan Corbett, Roger Pitre, Brad Calhoun, Karen Trecartin

Absent: Jody Price, Mathieu Lanteigne, Darren Hambrook, Jeff Cross, Tim Corbin, Mike Lewis, Steve Armour, Scott Worden

Saturday Meeting called to order at 8:52 am.

A moment of silence was observed in honor of Fallen Fire Chief Mike Walton, who passed away at the end of February.

Review of Agenda - Motion to accept by Justin McGuigan and 2nd by Derrick Fillmore

Review of Minutes - Motion to accept by Charles MacNeil, 2nd by Dwayne Stephenson

President's Report – Scott Poupart

I asked the Fire Marshall to see if the regional fire investigators could speak with their fire chiefs to perform a wellness check and see what are some of the issues still going on from regionalization. We were represented at a funeral in Hampton for firefighter Murphy by Charles MacNeil and Charles Kavanaugh.

February 12 - Annual Grant application for the Fire training center was submitted. Feb 13 - I completed a survey for climate risk. Feb 18 - Was a joint press release with municipalities and the Paramedic group. Feb 19 - Fenety started their new Fundraising campaign for us. Books will be digital and distributed to schools.

Feb 24 - We were reached out to by the river valley newspaper. They were doing an article on Fire Chief Mike Walton. Also went to Hartland for the funeral of Mike Walton that was very well attended and organized. Special thank you to Charles Kavanaugh for all his help with organizing the funeral and supporting the family. The NBAFC gave a donation of \$1000 to the Hartland Fire Department truck fund in memory of Mike.

I have sent a request to Premier Holt to discuss preventive cancer issues. Bradley Parker checked on the status of the Project with ground search and rescue. NAC - I have been including Roger Pitre in these meetings just to give him some insight on some of the ongoing issues and concerns. Two current issues are marine emergency responsiveness and airport class one responses, training and preparedness.

A survey was sent out on preparedness to hydrogen emergency responses. The Canadian Association of Fire Chiefs national board of directors and national advisory council will be meeting on March 31. They will be meeting with industry and working on a shared understanding and how to best respond to the tariffs and trade war.

The 2024 Census is complete. I will have Lynne send out a copy of this. All these issues help outline the need for a national fire administration.

I motion that my report be accepted as read - Scott. 2nd by Charles MacNeil

Report for the Maritime Fire Chiefs Association (MFCA) - Charles Kavanaugh

We will be meeting on Sunday, March 30th. This year's convention will be in Summerside, PEI, July 3-6, 2025. Looking for topics for virtual or rotating training for the Maritimes. We are looking to have the MFC convention in 2026 & 2027 in New Brunswick. The NFLD convention will be Sept 12-14th.

Working on securing a plot of land in Fredericton for the Firefighter memorial. Ambulance issues were also discussed here. FF compensation act – very difficult to navigate.

COMMITTEE REPORTS

Finance and Fundraising Committee – Lynne Gallant-Valley & Jody Price

Lynne and I met with the accountant, and the accountant is happy with what she has seen in our finances in the past year. We will be working to remove any assets that no longer belong to us in the coming year, ie. The Mobile Burn Unit needs to be taken off our books as it is now owned by NBCC. The last couple of months have been busy working with Lynne and the Executive, trying to get up to date on the financial aspect of the association. I have a meeting with the investment company in April, and I hope to be able to give the BOD a full update at our next meeting.

FENETY started in Feb **\$19,245** INVESTA **\$544,034.56**

Bank **\$233,211.89 -**

Money tagged from grant monies for the following:

Modular classroom \$115,000 & Hydrant system \$65,000 **Total \$180,000**
NBCC Grant - \$20,000 **Working balance \$33,211.89**

We were advised by our current account, Louise Belliveau that she will be going into semi-retirement. She will work part-time through the firm of Allan and Associates. A motion made by Lynne, "I move that the NBAFC move our accounting will Louise to Allain & Associates". 2nd by Harry Farrell. The motion was voted upon and passed.

Firefighter Certification Board – Serge Gallant

There have been changes at the OFM. They are still working to do onboarding and training. We would like chiefs to email all certification questions to fcpnb@gnb.ca. Do not send to individuals. This will help streamline all certification questions and requests. Melanie Christie will be the program coordinator. Remi St. Coeur will also be working with certification. Looking at using a tablet for testing in near future.

Awards Committee – Kevin Theriault

Final award nominations close on March 31st. Lynne sent me some applications after our last meeting, waiting to see if any more will come in by Monday. I will forward them to the rest of the committee on Tuesday for review and then we can have a team's meeting to go through them the week of April 7. Recommendations for changes to align deadlines. The committee will be reviewing applications soon.

Training and Education – Jody Price / Serge Gallant

We are planning on having everything out for the fall workshop by the Convention – Serge should be able to answer any other questions.

Fire Prevention –Derrick Fillmore

The board met via Teams on February 20, 2025. The executive had a Teams meeting on March 20, 2025. Board representation is still needed for the following: Aboriginal (2), Acadian Peninsula (2), and NBCC representatives.

Nominating Committee -The request for nominations for President and 2nd Vice President has been posted on our Facebook page, and an email was sent to the chiefs and the NBAFPOE email contact list. The term of office will be two years.

Bursary - The \$500 Bursary form has been updated in both languages and posted on the website and Facebook page. Applications are open until April 25th, 2025

By-Laws - The By-Law committee is looking at a full review and update of the By-Laws.

Fire and Life Safety Educator Level 1 and Level 2 Course

We have not heard back from the NBCC Training Advisory Committee regarding our request that they develop and offer Fire & Life Safety Educator courses in New Brunswick. We sent out a survey to the

fire chiefs to collect data on fire prevention education in their department. Our goal is to create a clear path forward in offering courses based on actual data rather than assumptions.

Seminar 2025 - Transforming Firefighters into Fire Safety Advocates. Our seminars will be at the Radisson in Fredericton, April 25-27. Agenda can be seen on our website.

The NBAFPOE has partnered with DNRED to purchase a backpack for each department represented at the seminar. The backpacks will have the NBAFPOE, FireSmart, DNRED, and OFM logos on them. The intent of giving the backpacks is to provide the fire prevention officers/educators with a bag to carry their fire prevention presentation materials to speaking events.

Along with the backpack, each department will receive a jump drive with the FireSmart and NBAFPOE Logo on it. The jump drive will have the following items on it:

- An updated FireSmart Presentation in English and French
- The Getting to Know You Fire Curriculum in English and French
- Tip Sheets/Lesson Plans from the NFPA Website
- EMAC from the NFPA Website
- Smoke Alarms and other Fire Prevention Items

Bank Balance as of March 27, 2025

\$ 18,269.28

NBAFPOE Executive - President Derrick Fillmore
2nd Vice President Jason Richardson

1st Vice President Karen Trecartin
Secretary/Treasurer Carol Gilmore

Nominations and Resolution Committee – Kevin Theriault

Nothing to report at this time. Elections will be in 2026.

Convention and Games Committee – Lynne Gallant-Valley

2025 Convention will be in Moncton at the Delta. The hotel is filling up. Planning is going well. 84 people registered. 35 vendors + 4 donated. Can fit a few more booths. The venue tour took place on Friday afternoon. Audio was reviewed with 2 companies bidding. Will be meeting shortly to finalize the agenda. We have 3 Sponsorships -\$1500.00 - \$500. Each - Fenety, Broker Link and Valley Wealth

License Plate Committee – Lynne Gallant-Valley

As a reminder to your fire chiefs, they can reach out to me anytime to get a copy of their fire department list that is currently on file at Service New Brunswick (SNB). This will give them a starting point for updating their department lists. The list should be updated throughout the year when a member leaves, joins, or has a change of name or address. License plates will be refused at SNB if the driver's license and list information do not match.

Permanent Chief Committee – Jody Price

Chiefs of Moncton, Saint John and Fredericton met with the Justice and Public Safety Minister regarding inspection services done by municipalities in NB. Fire Marshall Lewis should be able to provide an update on that meeting. Our next meeting is scheduled for the Convention.

Volunteer Chief Committee – Tim Corbin

The meeting was held via Zoom on March 15.

Items discussed were NBCC/Training: Members are wondering if any progress has been made in the review of the length of the hazmat in FF1 7th Edition. Some chiefs feel that it is too in-depth and too long just to give firefighters the basics. NBCC/Training: Has the staff shortage been fixed at NBCC due to the transition of some of the previous staff to other jobs? Some departments are still dealing with missing certificates etc.

At one time, it was discussed about the possibility of the Medical First Responder course being paid for like other training. Is that still being considered? A brief update was given on behalf of the OFM by Raymond. Meeting adjourned at approximately 8:45. Next meeting will be held at the Convention in May

New Brunswick Association of Industrial Fire Chiefs (NBAIFC) – Scott Worden No Report

Workshop date is June 21st - Point Lepreau Fire Service Workshop. With the help of the OFM and NBAFC, we have confirmed the MBU again this year for the workshop.

Next Generation 9-1-1 Committee –Justin McGuigan & Karen Trecartin

The province continues to work to onboard the last remaining fire departments for regional fire Dispatch. The province continues efforts to refresh older NBTMR portable radio equipment, which should soon be completed. The progress for NG-9-1-1 remains on track as it works its way through trials. This will bring an enhanced level of service and delivery metrics for all NB fire departments and emergency responders. A reminder to all fire departments that all third-party RVS applications on cell phones will be required to respect the requirement that no dispatching data leave Canadian borders. This means that some fire departments will need to switch to a different RVS application for their fire departments. Lastly, we urge all NB fire departments to open conversations about how they'd like to be dispatched in the future, in terms of the amalgamation of fire departments, meaning, if fire departments would like to have apparatus from more than one fire station automatically dispatched to an incident, they will need to be operating on the same dispatch talk group.

OFM –Raymond LeBlanc

Staffing changes-1 New Industrial Fire Prevention Officer (Paul Clifford). His primary focus has been visiting industrial sites with extensive outdoor storage (salvage yards, recycling facilities, mills) and providing *proactive* communications on compliance. A new Fire Prevention Officer for frequency scheduled inspections is expected to start in the SJ area shortly (backfilling for Paul C). Dan Fairbanks has started in Fredericton as a Plan Review Officer, replacing Charles Burns who has moved on to a role with the City of Fredericton, while Matt Cassidy will start in April as PFI for Capital area, replacing Mark Nowlan following his retirement.

OFM has also shifted its administrative team slightly, with Theresa Blizzard and Emmarae Murphy joining.

Fire Investigation

Fire Investigation Portal- Portal is live and operating well.

Fire Scene Security – Fire Scene Security individuals have been hired in all associations-24.

Fatal Fires – Fatal fires are up considerably this year (Apr. 1 – Mar 31) with 14 in total to date.

Fully Staffed – April 7th Matt Cassidy begins in the Capital region, bringing the PFI team to full staffing levels.

Fire Prevention

Trailers- Our three mobile fire prevention trailers will be operational again in May 2025-they will travel the province on a fixed rotation. Each association 2-3 months with a trailer in their region, and individual departments will be expected to operate the trailers. **Brian Brown will be sending the schedule-if you have a desirable date (community day, etc.) please send it ASAP to Brian.Brown@gnb.ca and he will see if he can get it out.**

Alarms-8,000 out of 12,600 alarms have been distributed. Most municipalities have been distributing, 3 have indicated they do not wish to participate. We are working to determine the best approach to get alarms out for those not participating, big thanks to those who are. The second mail out of alarm requests will go out next week (requests that have come in between January and now).

Fire Prevention kits for each FF association – 9 hazard houses are in-province now. They will be available from your local PFI for sign-out after NBAFPOE. Also have 6 fire extinguisher props that are available.

Fire Service Support

Structural Protection Units- We are looking to identify and train 25+/- firefighters in the Capital District and Southeast to participate in the 2025 SPU pilot project. These firefighters will receive 2 additional days of sprinkler/classroom training from DNRED in June 2025, and if there is a request for SPU activation, they will deploy as a team of 5 with one of DNRED's 2 SPU Trailers to deploy sprinklers/water supply in advance of interface wildfires. **A communication will be sent to both associations shortly, recruiting possible members.** In 2026, looking to expand to more associations.

Municipal Reform – Several instances of conflict between municipalities and FDs as part of reforms. We encourage and will support both parties in achieving resolutions.

Training

Provincially-funded training record year so far-NBCC will have more details.

Mobile Burn Unit Coordinator-MBU schedule updated-cannot always please everyone, but will look to ensure we are fair year over year. **Make sure we are getting paperwork from participants; this is what we use to justify routes/schedules.**

Investments in Miramichi Training Grounds-70 +/- K to go from OFM to support replacing live fire training prop in Miramichi.

Leadership training – NBAFC to give more detail, but looking to sponsor a number of prospective future fire service leaders by paying for their ability to attend Fire Rescue Canada, Atlantic fire leadership, etc.

Fire Leadership Course – OFM Finalizing Fire Chief Leadership course for 1st delivery in fall/winter 2025. 40 +/- hours of classroom and at-home work, with standard modules that include budgeting, conflict resolution, municipal relations etc.

Mental Health Course – Being digitized and translated-will be available online and made mandatory after September 2025.

Aboriginal Committee – Corey Nicholas

Fire Chief Corey Nicholas – Atlantic Fire Chiefs Committee, Indigenous Fire Services, Wabanaki Wildland Crew.

TFNFD

Instructor 1 – is ongoing with 3 TFNFD members taking it. Firefighter Level 1 to follow in house, hoping for all new recruits to take part. The Community of Tobique First Nation is currently facing an issue with our municipal water supply and distribution. Atlantic First Nation Water Authority, installed a new water pump and water treatment facility years ago. The pump, type of water treatment and the existing water reservoir are all causing limited water distribution. The outdated reservoir has been leaking and has been repaired, but still continues to leak. These cannot keep up with Fire Protection. We are asked to not use municipal water for training. We are asked to limit our usage or at times to not use at all.

I am currently working on a proposal for funding on an alternative water supply source: underground water storage, dry hydrants. Looking to acquire funding for finding a solution and for installation of systems. Submitted for a 2 year FireSmart funding program, that can potentially be 5 years.

Elsipogtog - Personnel change. There was some conflict with their C&C, which led to Fire Chief Augustine and a few firefighters to step down. It was asked at the previous NBAFC, if Elsipogtog reported using the Fire Incident Reporting System, the answer is “no”.

Wabanaki Wildland Crew - We have WFX Fit Testing this weekend (March 29-30) for our 2024 crew members as well as our new recruit list, from all around the province. A number of passes are not complete as of yet. New recruits will be taking a certification course from Dan Michaud, DNR, in April. 2024 yielded 20 members for Wabanaki Wildland, with 2 crew member deaths, not fire-related, bringing our number down to 18. Hoping for new recruits to bring that number up.

NBCC – Serge Gallant

Accomplishments- The Curriculum assistant position has been filled. Karine Michaud from Bathurst Fire is the successful candidate. She started on March 10th, 2025. Storage building 90 % done, working on doors and closing the ends

Future Plan - Continue upgrades to FTC training site. The Training Site is available to Associations and departments that wish to use it for training at a cost associated with materials used. Planning has started

for the Outdoor classroom and Cistern at FTC. Working with Brett Pearson on what this will look like and what we need.

Planning has started to replace and refurbish the live burn prop at FTC. Started working on the process of moving the MBU for the 2025 season, possibly using an NBCC truck (Peterbilt) and NBCC driver or hired driver.

The 2025 Fire Service Workshop will be held on Sept 5th and 6th, this year's registration form will again be Electronic. Once finalized will be shared with all. Again, this year everything will be held at the FTC.

Updates. – Please inform your association members that Logbooks need to be completed properly with all supporting documentation prior to sending. We see numerous logbooks missing signatures and supporting documents on a daily basis.

Instructor salaries are going up to 30\$ / hour starting April 1st, 2025. 1 hour for every 8 hours will be paid for prep time.

A TSAC ad-hoc committee was struck to create an instructor review program. This will entail auditing classroom and practical sessions for training quality.

We are still working daily with departments/students regarding forms not properly filled out and missing documentation.

Pilot online course for Instructor 1 is still on-going and last checked only one student had finished all requirements. Took over 3 months to finish a 40-hour course.

Amalgamation is still causing some issues as we have the department not updating FIRS/OFM on new org charts. We need to concentrate on Leadership training as from where we stand most of our issues come from lack of leadership or knowledge among Chief officers and Officers.

Possible NEW Programs - Fire Inspector, Safety Officer, Aerial operator, Instructor II, Search and Rescue Partnership NB GSAR and ICS 200 NBCC Instructors (ok with OFM)

Local Government- Ivan Corbett

Friday evening – We have purchased several new trucks. Trying to take advantage of programs to increase buying power. Prices have gone up. They are trying to buy Canadian. Q & A took place.

Department of Natural Resources and Energy Development (DNRED) – Tony Cole

Fire season 2025 - This year's fire season starts on Monday, April 21. The start of fire season is the date we can restrict burning and residents who do not follow the burning restrictions can be charged. Status quo from last year, DNRED will be responding to fires in towns and upon request in Cities should city resources become near capacity. If in doubt, please call your local district DNRED office. There will be a small increase in the firefighter and chief or designate rate effective April 1.

Fire Smart- Fire smart website is almost ready. It will be located at gnb.ca/FireSmart. More details will be released soon. The program falls under prevention so stay tuned to the New Brunswick Association of Fire Prevention Officers and Educators.

Each fire department will receive a Fire Smart Kit in the spring containing brochures and some Fire Smart swag.

Indigenous Fire Crew- Year 2 of the program. We are currently testing 70 candidates to build additional capacity of firefighters in NB.

Training- Mark III Pump kit rollout will begin this spring. 20 kits will be delivered to the communities that are both high risk and historically have frequent fire starts. Additional kits will continue to be delivered over the next 3 years. Local District staff will deliver each kit on a scheduled training night and review the kit, pump use and a PowerPoint presentation will be provided.

SPU (Structure Protection Unit) Program Development- 2 Trailers are being equipped currently. Training is being developed between the Fire Marshal's office and the DNRED Training Coordinator. Firefighters interested in the program will hear from the Fire Marshal's office in the coming weeks.

Fire Department social media- Many fire departments share the provincial burn restrictions daily. While our department appreciates the additional residents who see these messages, we often see the feeds show these a few days after they are valid. When possible, please share the link to the current burn map.

S215 – Wildland Urban Interface course- We will continue to offer this course around the province this year. Please make efforts to have experienced members attend when the training is in your area.

ASSOCIATION REPORT

Southeast FF – Brad Calhoun

The Last SEFFA meeting was held on Feb. 24th, 2025, with 4 departments represented. A guest speaker from C&C Creations was on hand to discuss assisting members with dress uniforms and alterations. In addition, the management team from Fire Control was with us to answer any questions members may have about dispatch.

Training

- A FF 1 is finishing up in Saint-Antoine to address the needs in the Kent County Area.
- Two more FF 1 are set to get off the ground. One in Westmorland County and another in Sackville for the Tantramar region.
- An ICS-200 was completed within the association in January 2025
- A block E (hazmat) practical sign-off day was completed in February.
- Anticipated courses in 2025 include: FF2, instructor 1, off-road rescue,
- Work has begun for our annual spring workshop that is to be conducted in May of 2025.

Random Thoughts

- As an association, we are still beta-testing ways to improve attendance at meetings. Having a guest speaker or supplier in, providing supper, and having access to the meeting remotely are a few things we have tried to date.
- The Moncton Honor Guard will support the memorial service at the NBAFC this year. They are just looking for some specifics.

- We have found a singer as well to support the service. She has a few clarifying questions which I will bring up at our meeting.
- Still looking for assistance with setting something up for the children at the NBAFC. Scott mentioned getting one of the fire prevention trailers in. I think it's a great idea and will reach out to Brian Brown to discuss.

Chaleur Association – Dwayne Stephenson

We were informed by Bathurst PSAP that 18 out of the 21 departments in our association are now onboarded, or onboarding with the page from cad system to their fire apps (Fire Q, etc.). With this number it was decided at our January meeting to bring in Breton Smart Tek, makers of Fire Q, to come to our association for a special training session/meeting. We held this meeting on March 27, 2025, with a large attendance from the various departments (best we have had in a long time). During this meeting, we learned what the Fire Q program is capable of doing. Records management, apparatus maintenance records, reports to FIRS, etc. This session was very informative.

Our association training held an Officer 1 course recently, and was one of the first in the northern part of the province in a long time. Those that attended found the course very informative and well presented. Those students are just awaiting the writing of their exam. We have an ongoing Firefighter 1 in the Northern area of the association. Block B starts this weekend. We also ran a French firefighter 1 as well and they are organizing a date to do Block E. There has also been an auto extrication course in the northern area (in English) and they are just waiting on their practical day and exam. We also have 2 pumper driver/operator courses coming up within the association.

One big highlight, we have a member in the association who is celebrating 50 years with the fire service.

Acadian Peninsula – Mathieu Lanteigne

Our two Level 1 courses are still ongoing and almost complete. We plan to offer a Level 2 course once both Level One courses are finished.

We are looking into a course for: “ **Safety interventions during incidents involving an electric vehicle** This course is from a company in Quebec.

Northwest Firefighter Association – Charlie Chiasson

There are no new business updates since our last meeting.

Instructor Follow-Up:

During the last meeting, many questions were addressed and somewhat resolved. The instructors provided detailed explanations regarding the purpose and objectives of our training committee, helping to clarify any confusion.

Upcoming Event: Our annual meeting is scheduled for April 26th, 2025, in Grand Falls.

Royal District – Charles McNeil

We have not held a meeting since the last NBAFC meeting in January 2025. The next one is April 14th. It has been quiet, other than Training in Royal. The Royal's training has continued to be busy. Since the last report, Royal has held one Level 1 and 2 Level 2 Firefighter Courses and an Auto EX course. All went well with these courses.

Fundy Firefighter Association – Kevin Theriault

Our last meeting was March 19 held at the Pennfield Fire Hall with 9 departments, OFM, DNRE, and EMO in attendance.

Discussions on spring prep, Fire Smart, River Watch, and training. Fundy currently has a firefighter level 1 course on going with 12 students. Preparations are underway for our spring workshop at the Point Lepreau Generating Station on June 21. Confirmed since the meeting that DNRE will be attending giving their updated EFF session "Beyond the Classroom" DNRE discussed the upcoming fire season, which started the week of March 16 for Departments in Eastern Charlotte with numerous grass fire calls.

Saint Andrews will be hosting an Open House on April 5 from 12 -3 pm, activities to include Fire Smart NB, OFM fire extinguisher prop, and a push in ceremony for the new ladder truck, all welcome. We are looking for some information from the other association that has an inflatable fire safety house on what insurance does your association have on it, or is it covered by the department using the house?

Miramichi River Valley- Darren Hambrook (Absent) no report

Central Valley – Steve Armour –

We are currently running two level one courses with an average of 50 new firefighters. We have completed two EFF courses and had 41 new members certified.

We completed an instructor's course with 18 members. We have completed an FF2 course with 18 members. We have an ICS 200 course scheduled for April 24 for members and a second one in the planning stages. We are in the planning stages for the JPR weekend, which will coincide with the MBU in June.

We are in the planning stages with an association-wide water shuttle to focus on teaching rather than accreditation. We are planning a field day with DNR, which will be hands-on setup and operating various types of forestry fire suppression tools and techniques.

Capital District – Harry Farrell

Have 2 Level ones on the go. Set up an Air Brake course for April. Putting on 2 EFF courses. Putting on 2 Auto Ex courses this Spring. Putting on an ICS 200 course. Putting on a Level 2 course.

On March 15 was a Full training day in Oromocto at the old Hubbard School. Had departments from the Capital District and from Central Valley.

We had 57 students attend.

New Business

FF Monument Memorial – Harry will speak with Dave McKinley, who is working on securing a plot of land. Also, there is room at Public Safety for us to permanently hang our Wall of Flame – Lynne will touch base with Minister Gauvin’s office to see if there is sufficient space.

Kevin Theriault - There are many aspects of a firefighter’s funeral service, mostly revolving around active members, line of duty, retired members. Funerals can have all the parts, or the family might pick and choose which parts or protocols they would like to have.

I suggest we set up a small committee to look at all the protocols that already exist and put together a small information package that we can distribute to the fire services. This would include each portion of the funeral process, from meeting with the family to organizing what is needed.

Kevin Theriault, Charles MacNeil, Justin McGuigan, and Charles Kavanaugh will sit on this committee. The Sickness & Death Policy – Donation will be included here.

Set Workshop Fees – Discussion took place. Motions were made by Harry Farrel to set fees at \$200 for the Workshop. 2nd by Roger Pitre. Voted upon and a motion passed.

A short discussion took place on Blue lights for emergency vehicles and whether or not the NBAFC will give written support for them.

Motion to adjourn by Charles MacNeil and 2nd by Charles Kavanaugh.

Adjourned 1:47 pm

Next meeting

**NBAFC Convention and AGM
May 23-25, 2025**

Delta Moncton

Registration is open

- <https://form.jotform.com/250448146439259>